



Arborfield & Newland Parish Council

Arborfield Green Community Centre,
Sheerlands Road, Arborfield,
Berkshire, RG2 9ND
Tel 0118 976 1489
E-mail parishclerk@arborfield.org.uk
Clerk: Hilary Carless

Full Council Meeting Tuesday 16 April 2024 at Arborfield Pavilion 7:30pm

I hereby give notice that the meeting of Arborfield and Newland Parish Council's Parks Committee meeting will be held on Tuesday 16 April 2024 at 7.30pm at the Pavilion, Arborfield Park. Members of the Council are hereby summonsed to attend for the purposes of transacting the business as set out below.

Hilary Carless

Parish Clerk to Arborfield & Newland Parish Council

Public Attendance

Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. **If you would like to ask a question at this meeting, please contact the Parish Clerk by 12 noon on the day of the meeting via email at parishclerk@arborfield.org.uk.** (If you are unable to attend you are entitled to send in a written representation). Subject to standing order 3(f), a member of the public shall not speak for more than three minutes. In accordance with standing order 3(e), a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given.

AGENDA

Questions from members of the public in respect of the business on this agenda.

- 332/23** To receive and accept any apologies for absence.
- 333/23** To receive any declarations of interest on items on the agenda.
- 334/23** To approve the minutes from the Parish Council meeting held on Tuesday 19 March 2024 – [Appendix A](#)
- 335/23** **To receive reports from:**
 - a) The Clerk - [Appendix B](#)
 - b) Police – [Appendix C](#)
- 336/23** **To receive reports from external meetings attended by Councillors.**
 - a) Coombes Woodland Committee (VS/NF)
 - b) Fields NAG meeting (PS)
 - c) Arborfield Green Community Centre working group (AB)
- 337/23** **Planning**
 - a) To consider and agree recommendations on planning applications received before 9 February 2024 to include:
 - I.** [PA240731](#) - **Site address:** Land to the North East of Westwood Cottage, Sheerlands Road, Arborfield RG40 4QX **Description:** Outline application for the proposed redevelopment of the site and erection of 22 no. dwellings with associated access, infrastructure, open space and landscaping. (All matters reserved except for means of access). **Deadline: 27 April 2024**

- II. [PA240737](#) - **Site Address:** Bridge Farm Reading Road Wokingham RG2 **Description:** Application for non-material amendment to planning consent [223083] dated [02/02/2024] to allow a minor alteration to the siting of the buildings and the parking layout and a re-configuration of the internal floor space, which is now proposed across 7 units rather than 11 units. **Deadline for comment: 21 April 2024**
- III. **PA240829** – **Site Address:** 26 Bramshill Close Arborfield Wokingham RG2 9PL **Description:** Householder application for proposed erection of new Carport in place of existing one to be demolished. **Deadline for comment: None noted.**
This application is pursuant to a 28 day breach letter, requiring the removal or submission of a planning application (without prejudice), issued by the enforcement team at WBC.
N.B this has been removed from WBC portal but is visible on the A&NPC portal on 9 April 2024.
- IV. **PA240844** – **Site Address:** 3 Sheerlands Road Arborfield Wokingham RG2 9ND **Description:** Householder application for proposed single storey rear extension , part single part two storey side extension with changes to the fenestration following the demolition of the existing conservatory. **Deadline for comment: 25 April 2024**
N.B this has been removed from WBC portal but is visible on the A&NPC portal on 9 April 2024.
- V. **To ratify: PA233089** – **Site Address:** 24 Bramshill Close, Arborfield, Wokingham, RG2 9NF. **Description: NOTIFICATION OF DECISION** - Full application for the proposed part demolition of existing dwelling and extensions to the existing garage including raising of the roof to create 1 no. two bedroom dwelling.
Response submitted on 21 March 2024 following agreement with 5 Councillors:
In principle, A&NPC have no objections to this planning application, however the Parish Council is concerned about:
1) the over-development of the plot
2) the proximity of the development to the boundary lines
3) the nature in which the development will overlook other residences, particularly Whitehall Mews
4) the lack of parking provision which will encourage more street parking on a road already congested with street parking
5) the impact that this development may have on bat roosts
- VI. **To note: PA240707** – **Site Address:** Recreation Ground, Bearwood Road, Sindlesham, Wokingham, RG41 5DU **Description:** SECTION 211 NOTIFICATION FOR WORKS IN A CONSERVATION AREA T2, Oak – Remove deadwood. T3, Oak – Remove damaged limbs. T4, Oak - Remove deadwood. T7, Turkey Oak - Remove deadwood. T17, Oak - Remove deadwood. T18, Oak - Remove deadwood. T21, Oak - Remove deadwood. T22, Oak - Remove deadwood. T23, Oak - Remove deadwood. T24, Oak - Remove deadwood. T25, Oak - Remove deadwood. T26A, Oak - Remove deadwood. T29, Oak - Remove deadwood. T32, Lime – Crown lift over path and away from light by 2.4m. T33A, Lime – Crown lift over path by 2.4m. T35, Acer – Remove epicormic growth. T113, Oak - Remove deadwood. T165, Oak - Remove deadwood. T166, Oak - Remove deadwood. T167, Oak - Remove deadwood. T169, Oak - Remove deadwood. T172, Oak - Remove deadwood. T183, Oak - Remove deadwood. T186, Oak - Remove deadwood. T186A, Oak - Remove deadwood.

b) Any Planning matters considered urgent.

338/23 Capital Projects

- a) To ratify the Parks Committee proposal to install a Multi Use Games Area (MUGA) at Arborfield Park – Appendix D)

339/23 Road Safety Audit

- a) To review and consider if any action is required with regard to the recent Stage 4 Road Safety Audit report dated February 2024 – [Appendix E](#)

340/23 To review and discuss the civility and respect pledge

- a) To adopt the most recent code of conduct – [Appendix F](#)
- b) To adopt the Dignity at Work policy – [Appendix G](#)
- c) To review available training courses – [Appendix H](#)
- d) To sign up to the Civility and Respect pledge – [Appendix I](#)

341/23 Finance and General Purpose

- a) To approve and sign payments for April 2024 – [Appendix J](#)
- b) To receive the bank reconciliation for the month of March
- c) To review and approve completed risk assessment documentation
- d) To receive a verbal update on the handyers position
- e) To receive a verbal update on the Pavilion works
- f) To agree timing and budget for Annual Parish Meeting (15 May) and Pavilion opening event (6 May) – [Appendix K](#)
- g) To provide update on Baird Road allotments – [Appendix L](#)
- h) To consider the impact of reduced waste collection services on the Parish
- i) To resolve to survey the Parishioners to find out their views on the role of the Parish Council and to discuss the draft questionnaire– Appendix M

342/23 Any Risk Management matters considered urgent.

343/23 Any items for consideration to include items for the next meeting agenda. For information only.

- a) To receive quotes for 4G CCTV cameras

344/23 Date of next meeting - The Annual Parish Council Meeting will be held on **Tuesday 21 May 2024.**