



Arborfield & Newland Parish Council

Arborfield Green Community Centre,
Sheerlands Road, Arborfield,
Berkshire, RG2 9ND
Tel 0118 976 1489
E-mail parishclerk@arborfield.org.uk
Clerk: Hilary Carless

Full Council Meeting Tuesday 19 March 2024 at Arborfield Pavilion 7:30pm

I hereby give notice that the meeting of Arborfield and Newland Parish Council's Parks Committee meeting will be held on Tuesday 19 March 2024 at 7.30pm at the Pavilion, Arborfield Park. Members of the Council are hereby summonsed to attend for the purposes of transacting the business as set out below.

Hilary Carless

Parish Clerk to Arborfield & Newland Parish Council

Public Attendance

Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. **If you would like to ask a question at this meeting, please contact the Parish Clerk by 12 noon on the day of the meeting via email at parishclerk@arborfield.org.uk.** (If you are unable to attend you are entitled to send in a written representation). Subject to standing order 3(f), a member of the public shall not speak for more than three minutes. In accordance with standing order 3(e), a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given.

AGENDA

Questions from members of the public in respect of the business on this agenda.

- 317/23** To receive and accept any apologies for absence.
- 318/23** To receive any declarations of interest on items on the agenda.
- 319/23** To approve the minutes from the Parish Council meeting held on Tuesday 20 February 2024 – [Appendix A](#)
- 320/23** To approve the minutes from the Extraordinary Council meeting held on Tuesday 5 March 2024 – [Appendix B](#)
- 321/23** **Council to note the following draft minutes:** (as per standing orders all committee draft minutes are presented to full council)
 - a) Parks Committee meeting held on Tuesday 5 March 2024 – [Appendix C](#)
 - b) Coombes Woodland Committee meeting held on Wednesday 6 March 2024 – [Appendix D](#)
- 322/23** **To receive reports from:**
 - a) The Clerk - [Appendix E](#)
 - b) The Borough Councillor – [Appendix F](#)
 - c) Police – [Appendix G](#)
- 323/23** **To receive reports from external meetings attended by Councillors.**
 - a) Arborfield Village Hall Management Committee – [Appendix H](#)
 - b) Berkshire Nature Recovery – Farmers & Landowners engagement – [Appendix I](#)

324/23 Planning

a) To consider and agree recommendations on planning applications received before 9 February 2024 to include:

- I. **PA240283 – Site address:** Bound Oak Industrial Estate, Wokingham Lane, Arborfield, Wokingham, RG2 9PN **Description:** Application to vary Conditions 2 and 31 of planning consent 201573 for the Full application for the erection of 4No buildings for B1c,B2 and B8 industrial and commercial use with the addition of a sui generis Energy Centre comprising a Combined Heat and Power facility and a Lithium Ion Battery store in Unit 1 with associated landscaping and access works, following demolition of the existing buildings. Condition 2 (approved plans) is to be varied by amendments to floor space, layout, parking provision and materials. Condition 31 (Energy Statement) is to be varied to account for the changes in floor space. **Deadline: 7 March 2024**

Response agreed by JM, PS, AB, FAD and NF and submitted 6 March 2024

- II. **PA233089 - Site Address:** 24 Bramshill Close, Arborfield, Wokingham, RG2 9NF **Description:** Full application for the proposed part demolition of existing dwelling and extensions to the existing garage including raising of the roof to create 1 no. two bedroom dwelling. **Deadline for comment: 21 March 2024 (extension)**
- III. **PA240558 – Site Address:** Ducks Nest Farm, Eversley Road, Arborfield, Wokingham, RG2 9PJ. **Description:** Listed Building Consent Consultation - Application for Listed Building consent for the proposed erection of a single storey rear extension, following the demolition of existing conservatory. **Deadline for comment: 4 April 2024**
- IV. **PA230901 – Site Address:** Lockey Farm, Sindlesham Road, Arborfield RG2 9JH. **Description:** Enforcement Appeal: Without planning permission, the material change of use of the Land to residential use; erection of a building and swimming pool; formation of concrete base and hardstanding; and erection of retaining wall and associated changes to ground levels. **Proposed response:** Arborfield and Newland Parish Council notes that this is another retrospective application from this applicant. While we wish to support local businesses and their owners, we also urge them all to follow the planning process for future applications. Despite this being a retrospective application, taking account of the merits of the case, the Council has no objection to this application being granted.
- V. **PA240391 – Site Address:** Woodpeckers, Church Lane, Arborfield, Wokingham, RG2 9JA. **Description:** Householder application for the proposed erection of a two-storey side extension, following demolition of existing conservatory. **Deadline for comment: 5 April 2024**
- VI. **For info: PA232927 – Site Address:** Land At Nine Mile Ride Extension, Reading, RG2 9GB. **Description: NOTIFICATION OF DECISION** - Application for approval of Reserved Matters pursuant to Outline Planning Consent O/2014/2280 (dated 02/04/2015). The Reserved Matters (access, appearance, landscaping, layout and scale) comprise details of a foodstore, including the creation of the store building, public realm area, service vehicle access and service yard, customer car park with access from district centre spine road, landscaping, drainage and associated infrastructure.

VII. For info: PA232978 – Site Address: Lockey Farm, Sindlesham Road, Arborfield, Wokingham, RG2 9JH. **Description: NOTIFICATION OF DECISION** - Full application for the change of use of land from agricultural to equestrian use including the erection of a ménage and fencing. (Part retrospective)

b) Any Planning matters considered urgent.

325/23 Coombes Woodland Committee

- a) To receive an update from the Coombes Woodland Committee on their meeting and any actions being undertaken – [Appendix J](#)
- b) To review and adopt the revised BPC and ANPC Coombes Woodland Committee Terms of Reference – [Appendix K/K\(i\)](#)
- c) To review the draft Terms of Agreement with Barkham PC, and approve that it be sent to Geldards to be put into a final contract for the two councils to sign – [Appendix L](#)

326/23 Consultations

- a) To ratify the revised submission of the Affordable Housing Strategy response to WBC previously agreed by JM, VS, PS, NF and AC – [Appendix M](#)
- b) To review the response received from WBC and consider if further action is needed – [Appendix N](#)
- c) To resolve whether to respond to Arborfield Speed Limits Traffic Regulations Order – deadline 29/03/24 – [Appendix O](#)

327/23 To review and discuss the civility and respect pledge – [Appendix P](#)

- a) To adopt the most recent code of conduct – [Appendix Q](#)
- b) To adopt the Dignity at Work policy – [Appendix R](#)
- c) To review available training courses – [Appendix S](#)

328/23 Finance and General Purpose

- a) To approve and sign payments for March 2024 – [Appendix T](#)
- b) To receive the bank reconciliation for the month of February
- c) To adopt the revised Fixed Asset Register – [Appendix U](#)
- d) To resolve that the next F&GP meeting will take place on 16 April 2024
- e) To confirm Committee membership – [Appendix V](#)
- f) To approve the offers of employment for two individuals to fulfil the vacant handy person position – [Appendix E](#)
- g) To receive a verbal update on the Pavilion works
- h) To consider the costs of CCTV near Poperinghe Way – [Appendix W](#)
- i) To decide on supplier for shredding documents – [Appendix X](#)
- j) To agree format and budget of Annual Parish Meeting
- k) To note moderate risk items in Playground Inspection Report – [Appendix Y](#)
- l) To continue discussion about allotments – [Appendix Z](#)

329/23 Any Risk Management matters considered urgent.

330/23 Any items for consideration to include items for the next meeting agenda. For information only.

331/23 Date of next meeting - The next full council meeting will be held on **Tuesday 16 April 2024.**