



Arborfield & Newland Parish Council

Arborfield Green Community Centre,
Sheerlands Road, Arborfield,
Berkshire, RG2 9ND
Tel 0118 976 1489
E-mail parishclerk@arborfield.org.uk
Clerk: Hilary Carless

Full Council Meeting Tuesday 20 February 2024 at Arborfield Pavilion 7:30pm

Public Attendance

Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. **If you would like to ask a question at this meeting, please contact the Parish Clerk by 12 noon on the day of the meeting via email at parishclerk@arborfield.org.uk.** (If you are unable to attend you are entitled to send in a written representation). Subject to standing order 3(f), a member of the public shall not speak for more than three minutes. In accordance with standing order 3(e), a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given.

AGENDA

Questions from members of the public in respect of the business on this agenda.

- 297/23** To receive and accept any apologies for absence.
- 298/23** To receive any declarations of interest on items on the agenda.
- 299/23** To approve the minutes from the Parish Council meeting held on Tuesday 16 January 2024 – [Appendix A](#)
- 300/23** **Co-option of Councillor**
- 301/23** **Council to note the following draft minutes:** (as per standing orders all committee draft minutes are presented to full council)
- a) Executive Committee meeting held on Tuesday 30 January 2024 – [Appendix B](#)
 - b) Coombes Woodland Committee draft minutes and update – [Appendices C\(i\) and C\(ii\)](#)
- 302/23** **To receive reports from:**
- a) The Clerk - [Appendix D](#)
 - b) The Borough Councillor – [Appendix E](#)
 - c) Police – [Appendix F](#)
- 303/23** **To receive reports from external meetings attended by Councillors.**
- a) Arborfield Green Community Liaison Group – Clerk – [Appendix G](#)
- 304/23** **Consultations**
- a) Overview and Scrutiny Committee – response due by 22 February 2024 – [Appendix H](#)
 - b) Local Transport Plan 4 – response due by 23 February 2024 – [Appendix I](#)
 - c) Affordable Housing Strategy 2024-2028 – online input due by 18 February 2024
 - d) Young People’s Housing Strategy – online input due by 18 February 2024
- 305/23** **Planning**
- a) To consider and agree recommendations on planning applications received before 9 February 2024 to include:
 - I. **PA232795 – Site Address:** Tanners Dairy, Swallowfield Road, Arborfield, Wokingham, RG2 9LA
Description: Full application for the change of use of land to a car recovery yard. **To note: A summary response was made to this PA on 6 February 2024 – Deadline extended to 22 February 2024**

- II. **PA240283 – Site address:** Bound Oak Industrial Estate, Wokingham Lane, Arborfield, Wokingham, RG2 9PN **Description:** Application to vary Conditions 2 and 31 of planning consent 201573 for the Full application for the erection of 4No buildings for B1c,B2 and B8 industrial and commercial use with the addition of a sui generis Energy Centre comprising a Combined Heat and Power facility and a Lithium Ion Battery store in Unit 1 with associated landscaping and access works, following demolition of the existing buildings. Condition 2 (approved plans) is to be varied by amendments to floor space, layout, parking provision and materials. Condition 31 (Energy Statement) is to be varied to account for the changes in floor space. **Deadline: 26 February 2024**

- III. **TPO No. 1952/2024 - Site Address:** Trees on land at the junction of Mole Road and Ellis’s Hill, Sindlesham, Wokingham, Berks, RG2 9JF **Description:** New TPO in effect from 9 February 2024 for 6 months until confirmation/non-confirmation. **Deadline for comment: 7 March 2024**

- IV. **For information: PA230901 – Site Address:** Lockey Farm, Sindlesham Road, Arborfield, Reading RG2 9JH. **Description:** Enforcement appeal - Without planning permission, the material change of use of the Land to residential use; erection of a building and swimming pool; formation of concrete base and hardstanding; and erection of retaining wall and associated changes to ground levels.

b) Any Planning matters considered urgent.

306/23 Finance and General Purpose

- a) To approve and sign payments for January 2024 - [Appendix J](#)
- b) To receive the bank reconciliation for the month of January
- c) To approve the grant applications for 2024 – [Appendix K](#)
- d) To note the Internal Audit report – [Appendix L](#)
- e) To agree a budget and plan for the litter pick on 24 March 2024
- f) To consider the options for CCTV near Poperinghe Way – [Appendices M\(i\), M\(ii\) and M\(iii\)](#)
- g) To consider bus shelter repairs/replacement – [Appendix N](#)
- h) To consider options to appoint handyman
- i) To agree date and budget for Annual Parish meeting
- j) To agree date and budget for event with ASB officer and police
- k) To receive a verbal update from the RFO on the Pavilion building project, Phase 2
- l) To agree a date, budget and plan for Pavilion opening event
- m) To have a preliminary discussion about allotments

307/23 Dates

- a) Meeting dates for Council and Committees from April 2024 in line with terms of reference – [Appendix O](#)

308/23 Any Risk Management matters considered urgent.

- a) To review the tasks usually undertaken by the Handyman – [Appendix P](#)
- b) To note letter to resident – [Appendix Q](#)

309/23 Any items for consideration to include items for the next meeting agenda. For information only.

310/23 Date of next meeting - The next full council meeting will be held on **Tuesday 2nd April 2024.**

Exclusion of public and press Public Bodies (Admission to Meetings) Act 1960 S1 (2)

To agree that, in view of the confidential nature of the business about to be transacted, it is advisable that the public and press are temporarily excluded and are asked to withdraw for item 311/23 on the agenda.

311/23 Council to review implications of decision on planning application 223083 – Land South of Bridge Farm Reading Road Arborfield Wokingham RG2 9HT.