




Meeting of the Coombes Woodland Committee
To be held on **22nd January 2024**
at the Parish Office, Arborfield Green Community Centre
Commencing at **10.30am**

A G E N D A

1. **To receive and accept any apologies for absence** Local Government Act 1972 Sch12
2. **To receive any declarations of interest on items on the agenda** (Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464)
3. **Minutes of the Coombes Woodland Committee Meeting** LGA 1972 Sch 12 para 41(1) – To approve the minutes of the meeting held on Wednesday 8th November 2023.
4. **To Co-opt resident members onto the Committee** Local Government Act 1972 S16
The Committee is to agree to co-opting a resident of Arborfield onto the Woodlands Committee.
5. **Questions from members of the public in respect of the business on this agenda (allotted time 15 minutes)** Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 1972 s 100
Adjournment of the Meeting will be called if any members of the public wish to address the Committee on any matters or concerns relating to The Coombes Woodlands. If you would like to ask a specific question to be answered at the meeting, please submit the question at least 24 hours in advance.
6. **To review actions arising from the last meeting**
 1. **To develop a management plan** – To agree to continue to work to develop a management plan for the woodlands. An initial document has been drafted for review and agreement by the committee.
 2. **Update on Tree Works from survey - Phase 1** – To receive an update as to the progress for the works identified to be completed in phase 1.
7. **Quotes for Tree Works identified in the Tree Survey** - To agree that the quotes for the works to the trees identified in the tree survey will be considered and agreed via delegated authority through emails, and reported at the next meeting of the Committee, and reported to the Full Council meetings, due to the date of determination for the works by WBC and the quotes being received from the various companies contacted.
8. **Website** Local Government Act 1972 S142 – The Committee is asked to agree to the setting up of a dedicated website for The Coombes to inform residents, and allow interactions with Residents. Website hosting, for the website is available from the following providers, at the following costs:
 1. **Ionos (includes domain name)** – Standard £6/month, Plus £9/month or premium £16/month (there is an offer on for the first year sign up, which makes the packages half price for the first year). All prices exclude VAT.
 2. **Name Cheap (Domain name not included)** – Stellar £3.52/month, Stellar Plus £5.09/month or Stellar business £7.45/month (discounts available for first year subscription of between 47% and 67% depending on the option taken out) All prices exclude VAT.
 3. **Fasthosts (includes domain name)** – Start £5/month, Grow £7/month or Scale £12/months (discounts available for first 6 months subscription) All prices exclude VAT.
 4. **Bluehost (includes domain name)** – Basic £3.13/month, Choice plus £7.05/month or Online Store (selling site) £12.54/ month (Discounts available for initial term of subscription) All prices exclude VAT

9. **Public Engagement** – The Committee is asked to agree to the setting up of a ‘Friends of The Coombes’ group, to allow residents to join working groups etc to assist with managing The Coombes.
10. **To discuss the use of metal ID plates to identify items owned by the parishes.**
11. **AOB**
12. **To set the date of the next meeting**

A handwritten signature in black ink, appearing to be 'E. Tims', with a long horizontal line extending to the right.

E. Tims, Clerk to the Council