



Arborfield & Newland Parish Council

Arborfield Green Community Centre,
Sheerlands Road, Arborfield,
Berkshire, RG2 9ND
Tel 0118 976 1489

E-mail parishclerk@arborfield.org.uk
Clerk: Mrs Annabel Wood

Full Council Meeting Tuesday 19th September 2023 at Arborfield Pavilion 7:30pm

Public Attendance

Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. **If you would like to ask a question at this meeting, please contact the Parish Clerk by 12 noon on the day of the meeting via email at parishclerk@arborfield.org.uk.** (If you are unable to attend you are entitled to send in a written representation). Subject to standing order 3(f), a member of the public shall not speak for more than three minutes. In accordance with standing order 3(e), a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given.

AGENDA

231/23 Questions from members of the public in respect of the business on this agenda.

232/23 To receive and accept any apologies for absence.

233/23 To receive any declarations of interest on items on the agenda.

234/23 Minutes of Council Meeting

To approve the minutes from the Parish Council meeting held on Tuesday 18th July 2023 – Item A

235/23 Council to note the draft minutes from the Parks Committee meeting held on Tuesday 5th September 2023 (as per standing orders all committee draft minutes are presented to full council) - Item B

236/23 To receive a report that proposes amendments to the schedule of council and committee meetings - Item C

237/23 To receive reports from:

- 1. The Clerk – Item D**
- 2. The Borough Councillor – Item E**
- 3. Police – Item F**

238/23 To receive reports from external meetings attended by Councillors.

239/23 Planning

**1) To consider and agree recommendations on planning applications received as listed below
– Item G**

a) 231994

Site Address: Woodpeckers Church Lane Arborfield Wokingham RG2 9JA

Description: Householder application for the proposed erection of a single storey side extension to existing outbuilding to form car port, plus erection of new entrance gates.

Deadline: 22/09/2023

b) 223083

Site Address: Land South of Bridge Farm Reading Road Arborfield Wokingham RG2 9HT

Description: Outline application for the erection of up to 11No commercial units to provide 6,986sqm GIA commercial / employment development predominantly within Class B8 and/or Class E(g) uses with supporting facilities within Class E uses comprising ancillary offices, trade counters and food/drink facilities with highway works and strategic landscaping. Matters of Access, Siting and Scale to be considered only.

Deadline: 22/09/2023

c) 230747

Site Address: Land at Eversley Road Arborfield RG29PJ

Description: Full application for the proposed erection of a petrol filling station including forecourt and canopy, 2 no. underground fuel tanks, a single storey sales building, car wash, jet washes, car parking, EV charging and creation of access, cycle parking, car care, plant and substation, plus erection of a fence and boundary treatment, landscaping and associated works.

Deadline: 22/09/2023

d) 232075

Site Address: Apple Tree Cottage Church Lane Arborfield Wokingham RG2 9JA

Description: Householder application for the proposed raising of the roof to create first floor habitable accommodation along with balcony to the rear elevation. Single storey rear extension. Erection of an entrance gate with fencing and brick piers and railings to the highway frontage.

Deadline: 15/09/2023.
Ext req. to 22/09

e) 231894

Site Address: 28 Tyler Drive, Arborfield, Wokingham, RG2 9NG

Description: Proposal: Householder application for the proposed erection of part two storey side part single storey rear extension, plus alteration to fenestration, following the demolition of existing garage.

Deadline: 22/09/2023

f) 230915

Site Address: Reddam House School Bearwood Road Sindlesham RG41 5BG

Description: Full application for the proposed erection of a maintenance shed following the demolition of 2 no. existing storage structures.

Deadline: 27/09/2023

2) For Councillors to agree how to respond to the Statement of Community Involvement consultation.

3) Any Planning matters considered urgent.

240/23 Finance and General Purpose

- 1. To approve and sign payments for August and September**
- 2. To receive the bank reconciliation for the month of July and August**
- 3. To receive the report regarding ongoing tree maintenance at Pound Copse (Item H) and to note the approved expenditure.**
- 4. To receive an update on the maintenance of the Old Churchyard and agree on maintenance approach for the boundary wall - Item I.**
- 5. To approve spend on refreshments for the joint litter pick with Barkham Parish Council.**
- 6. To note the expenditure incurred in connection with making Pavilion suitable for new football season.**
- 7. To consider any urgent finance matters**
- 8. Council to review draft terms, and agree final terms for the proposed purchase of the Coombes Woodland in partnership with Barkham Parish Council – Item J**

- 9. To agree the response to WBC Consultation on Changes to Grounds Maintenance and Rubbish Collection.
 - a) Council to consider options in response to WBCs proposed reduction in local environmental services.****

- 10. To agree a response to the Warm and Welcoming Places Survey.**

- 11. Council to adopt the following policies:
 - a) Co-option policy – Item K**
 - b) Environment Policy – Item L****

- 12. For Council to receive an update on Pavilion Phase II Project Update by Cllr Murphy.**

To consider the exclusion of the public and press due to the confidentiality of the following business (in accordance with Schedule 12A of the Local Government Act 1972)

Confidential matters

241/23 For Councillors to consider the Caretaker position.

242/23 For Councillors to consider recruitment of Handyperson.

243/23 Consider and discuss the Hall Farm Development - Item M.