



Arborfield & Newland Parish Council

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Clerk: Mrs Barbara Mumford

Minutes of Full Council Meeting on Tuesday 16th November 2021

Present Cllrs Picken, Murphy, Starkey, Stevens, MacIntosh, Strong, Kaiser and the Clerk

Apologies Cllrs Clint and Hughes

The meeting was chaired by Cllr Picken

Members of the Public Present: Sue Munroe & Stuart Lamb

111/22 To receive and accept and apologies for absence

Cllrs Clint and Hughes

112/22 To receive any declarations of interest on items on the agenda - None

113/22 Minutes of Council Meetings

- To approve the minutes of the Council meeting held on Tuesday 19th October 2021
The minutes were read, approved by all present and signed by Cllr Picken

114/22 Public Participation

Two members of the public were present for an update on Hall Farm, the Local Plan Update and WBC executive meeting. Cllr Murphy provided an update, brought forward from agenda item 117/22.

- The Local Plan Update: Revised Growth Strategy, item 62 at the WBC Extraordinary Executive Meeting – in summary requested approval for:
 - The removal of Grazeley Garden Town
 - The identification of a new garden village on land south of the M4 (Hall Farm / Loddon Valley
 - The identification of a significant area of additional housing withing the South Wokingham Strategic Development Location
 - The identification of additional smaller development sites across the borough
- The Parish attended this meeting and put forward questions for discussion
- Further to our own investigations we are progressing along the lines of viability and ethical objections.
- The Parish are looking to set up a working party to focus on preparing our responses and have suggested that the public engage in a separate pressure group/s to spread our objections from multiple angles.
- The consultation process will end 24 January 2022 and various meetings will be held late November / early December for the public to attend.

115/22 Reports from external bodies

- Borough Council – Update from Cllr Cowan Appendix A
- Police – Latest Police Crime Statistics provided by TVP
- Reports from meetings attended by Councillors
 - Cllr Stevens attended the Extraordinary Executive Meeting of WBC, no further update over and above Cllr Murphy 114/22

Meeting of the Parish Council – Minutes – Tuesday 16th November 2021

Signed Dated

116/22 Covid update
Testing at Henry Street still very successful, we will keep posting notices

117/22 Planning Committee

- **To discuss planning applications received by the date of the meeting**

Updated - Appendix B

It was also noted that some enforcements in The Coombes have also come into effect.

19:55 Stuart Lamb and Sue Munroe left the meeting

- **Development of Hall Farm:** Update from Cllr Murphy see 114/22

- **Arborfield Village Improvement Scheme**

- The AVI scheme is now entering its closing stages and the finalised scheme has been designed to include the wishes of the original consultation together with the various reviews by WBC, the Safety Audit Committee and TVP and has also included a review of safety, road speeds, signage and traffic modelling to ensure the scheme does not have any materially adverse effect on the surrounding road or areas whilst enhancing the environment relating to village roads for local residents.

- During November 2021, the Steering group expect that WBC will be able to confirm that the works are deliverable within budget and that the elements are booked with Volker. Once this is in place comms will go out to residents and stakeholders in the Arborfield village area both via WBC and ANPC methods including leaflets, noticeboards and SM.

- It was discussed that Barkham appear to have been mis-informed regarding School Road, this has since been retracted.

- **Any planning matters considered urgent**

Other matters discussed include the decision date for the proposed petrol station, estimated decision date of 12 December 2021

118/22 F&GP Committee

- **F&GP Report** – no matters to discuss
- **Any F&GP matters considered urgent** - none

119/22 Parks Committee

- **Parks Report**

- The zip wire and chains at the park have been fixed by Vitaplay – will need a tension check in January

- Derek Norris started on 15 November as the new Handy Person, settling in well so far.

- Richard from WBC has come back to us regarding Observer Way and they are getting cleansing team there by the end of November, they will assess suitable site for the bins whilst there.

- RES has completed the repairs to the emergency lighting

- PAT has been carried out for the coming year

- **Parks Committee Update**

Key points from the Parks Committee Meeting:

- A new bin is needed at the park, a number were discussed, and an option was chosen for proposal to purchase

- The BCV have continued to maintain Pound Copse and are requesting funds to control holly stumps. More information is being gathered.

- Remembrance Sunday happened – not had any bad feedback

- WBC have launched a tree initiative; we are getting involved

- The handyperson and Yardley are going to look at the OCY and come up with costings for repairs

- Investigations into a possible path between Lockey Farm and Church Lane.

- **To discuss and approve minutes and actions from Parks Committee**
The minutes were read, approved and signed by Cllr Starkey – Appendix C
- **Approval for expenditure on new bin plus removal of old bin in the park**
Proposed Cllr Starkey, Seconded Cllr MacIntosh – all in favour.

120/22 Risk Management

- **Any Risk Management matters considered urgent**

121/22 Accounts to agree and sign reconciliations and payments – Appendix D

Agreed and signed by Cllrs Stevens and Murphy

VAT to agree and sign Q2 VAT return

Agreed and signed by Cllrs Stevens and Murphy

122/22 Correspondence

Date received	Sender	Content	Meeting Date	Minute item
01/11/2021	SLCC	New Membership	16/11/2021	F&GP
08/11/2021	Sunshine Gym	Outdoor Gym Equipment	16/11/2021	Parks
10/11/2021	WBC	Directory	16/11/2021	F&GP
10/11/2021	HSBC	Statement	16/11/2021	Accounts
10/11/2021	Unity Trust	Statement	16/11/2021	Accounts
15/11/2021	C&CD	Local Council Mag	16/11/2021	F&GP

123/22 Community Events

- To revisit the viability of holding the Christmas Carol Service 8th December
The Coombes could be on board, look to arrange with mince pies and mulled wine, possibly contact Bruno at the Bull.
The Christmas lights need testing, the tree is ordered, and ATC scheduled to put on the lights when ready. Yarldey organised for barriers to protect.

124/22 Any other business including clerk report if applicable

- The catchment area for the new school in Arborfield Green was raised as a problem and Cllr Kaiser was involved with the Council and the parents in looking at widening the catchment to include the more local children and not just those from Farley Hill.
- Cllr Kaiser also brought to the Council's attention that a boundary review was due soon which would affect the local wards. This has been triggered by the population increase in Barkham. There may also be a review on how the ward representatives would be elected.
- The Remembrance Parade was a success

125/22 Action List to run through and update the action list

Updated and attached – Appendix E

126/22 Agenda for January - Any items for consideration to include items for next meeting agenda - None

127/22 Date of next meetings

F&GP Meeting Tuesday 14th December 2021

Full Council Tuesday 25th January 2021 (Note change from 18th)

The meeting closed at 20:58

Appendix A – Borough Councillors Report

Borough Councillors Report November 2021 Parish Council Meeting

Please accept my apologies as I will be visiting my daughters in France this week.

The big issue is the Extraordinary Executive meeting headed Revised Growth Strategy which identifies Hall Farm as a potential major housing development site for 4500+ houses which will have taken place on the 12th of November. The proposal, if approved as expected, will impact negatively on considerably on the local communities in many ways. I expect public/member questions will be submitted to the meeting on Friday 12th but so far submitted questions have not been displayed on the Borough Councils website when I checked today, Thursday 11th.

Wokingham BC has invited very limited numbers from interested parties to an online briefing session on Wednesday 17 November held on Microsoft Teams, between 6-7pm to explain their views. This session will provide an introduction to the consultation and our new engagement platform. To help them manage the meeting, they have limited representation to two only from Town and Parish Councils.

For info, my member question to extraordinary Executive on 12th of November:

“My apologies as I cannot attend the meeting, but the Executive proposed plan identifies a new garden village on land south of the M4 between Shinfield, Arborfield and Sindlesham, referred to as Hall Farm / Loddon Valley and the identification of a significant area of additional housing within the South Wokingham Strategic Development Location.

My question is why has Hurst been omitted from consideration when its location perfectly fits the Council’s criteria in very many ways for a new garden village as against Hall Farm with its proximity to the flood plain and all its associated risks, not forgetting climate change?”

Cllr Jim Frewin has submitted the following:

“Can the Executive please explain why the impact on the local plan Grazeley proposal of the AWE Planning Exclusion Zone expansion was unexpected”?

I have also submitted the following question to the normal executive on Nov. 25th:

“As part of Wokingham’s planning process statutory conditions are placed on approved development to plant trees and the usual intention of the condition is that should any trees that did not survive within, I believe 5 years are replaced. Wokingham BC Planning Department will have a full record of the numbers of trees approved by conditions.

Professional experts indicate that 25% of new trees planted die and those that survive need attention. As monitoring conditions is a statutory function, I assume the Planning Department have a record of how many of the new planted trees by condition did not survive.

My question is, can the Council provide a complete written record of how many new trees approved by planning conditions over the past 5 years that have not survived and that they have been replaced”.

Cllr Jim Frewin has submitted the following to the same meeting:

“Over the past few years Shinfield has been subjected to significant development and a large number of associated planning conditions. Can you please provide a full list of these conditions for the past 4 years that shows signed off compliance status?”

Cllr Gary Cowan

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Signed Dated

Appendix B – Planning Report

Date	App No	Type	Address	Proposal	Comment	Deadline
21/10/2021	213456	HH Cons	Tudor House, Julkes Lane	HHA Subterranean Garage	No Objections	11/11/2021
21/10/2021	213452	HH Cons	7 Melrose Gardens	HHA single front, single read and two storey side extension plus conversion of existing loft space	No Objections	11/11/2021
25/10/2021	213342	HH Cons	Church Cottage, Church Lane	HHA erection of single store front, two storey side and garage plus exisiting garage conversion	No Objections	15/11/2021
29/10/2021	213488	HH Cons	Ducks Nest Farm, Eversley Road	HHA single storey orangery	No Objections	19/11/2021
29/10/2021	213489	LBCN	Ducks Nest Farm, Eversley Road	Listed building Consent for213488	-	19/11/2021
28/10/2021	213560	Full Plan	Barletts Farm, Swallowfield Rd	Retrospective for agricultural building to replace collapsed	Restrospective	25/11/2021
22/10/2021	202303	Appeal	Land at Baird Road, AG	Landscapting and 10 apartments	As per previous	19/11/2021
11/11/2021	213662	Full Plan	Land rear of 20 Anderson Cresc	Change of use for provision of car parking and hardstanding	Objecton CP3 and VDS	02/12/2021
16/11/2021	213695	Full Plan	Old Gamekeepers Cottage	1No 4 bedroom dwelling following demolition	Request Ext, no plans to view	07/12/2021
21/10/2021	1825/2021	TPO	Newlands, Mole Road	Tree Preservation Orders	-	
09/11/2021	1796/2021	TPO	Merrie Bells, Church Lane	Tree Preservation Orders	-	

Note: 202303 Appeal Land at Baird Road Previously objected, comments still stand. Propose same objections

Parks Committee Meeting 3 November 2021 - Minutes

Present Cllrs Starkey, Stevens, Murphy, and the Clerk

P01/22 To receive any apologies
Cllrs Kaiser and Strong

P02/22 To receive any declarations of interest
None

P03/22 Bins in Arborfield Park
To discuss replacement of the old bin by the park with something more fit for purpose. See www.litterbins.co.uk for ideas of pricing and size etc. . . . Several options were discussed and looked at; one stood out to be the most appropriate choice. Comes in green with concrete or tarmac fixing bolts if required for £190 inc VAT + delivery.



P04/22 Pound Copse
The Berkshire Conservation Volunteers have carried out works and have identified a possible need to ‘terminate’ some holly stumps to prevent regrowth.
Clerk to contact the BCV to confirm how much and how many they need and how many do they want to remove.

P05/22 Remembrance Sunday
Opportunity to go through and finalise all plans and ensure we are ready
Mostly ready to go, Clerk is awaiting confirmation for several items from the RBL. Need another marshal, more parking, and a PA system. Discussed contacting ‘Singing with Soph’ for a PA System, Bruno at the Bull for parking and perhaps Martin Prodder as a marshal. Also need to get the soldier silhouettes and poppy cross from the store and set up. It was suggested that we could approach Wokingham Rock Choir to sing next year.

P06/22 WBC Tree Initiative
WBC have launched a project with the aim to plant 250k trees in the borough over the next 5 years. To discuss possible locations and feasibility.
Laura Buck of WBC would like to meet with us to discuss locations and strategy. Suggestion for the meeting included (but was not limited to) Chesnut Avenue, Edge of Arborfield Park, perhaps a Christmas type tree for the roundabout (Eco friendly), Badgers Mound (Tyler Drive), Opposite Bound Oak and next to Ducks Nest Farm. Clerk to hold meeting with Laura and garner further information. Perhaps we can call for sites by advertising in the Arborfield News.

P07/22 Litter Picking Log
Do we have a log for the voluntary litter pickers in Arborfield and what they do and where?
There is a list of residents who were invited to the afternoon tea, this document was located.
There is also a FB page ‘Adopt a Street’ where more information can be found.

P08/22 Parish Walks

To discuss and further to idea of Parish Walks / Tree Walks locally
There are maps and instructions within the parish files for 2 walks already established. Cllr Starkey will endeavour to put out the discs and once this is done, we can advertise them. Cllrs Starkey and Stevens to forward Clerk relevant information when available. It was also discussed approaching Di Thorne and taking her up on the offer of putting together an Arborfield Tree Walk.

P09/22 Footpath/Pedestrian access from Lockety to Church Lane

To explore the possibility of connecting Arborfield Cross to the walks at Carters Hill and Hall Farm

Various options were discussed regarding viability and possibilities of getting this route safer for walkers wanting to get from Arborfield Cross to Hall Farm or the Church. It would open up options for walkers and the current option is extremely dangerous. Clerk to investigate options. The possibility of turning the path from the Monk's Cottage Road through the Church and ancient woodland to the other end of Church Lane. Clerk to check with the Church and speak with the Loddon Ramblers.

P10/22 Handyperson

To clarify main weekly activities for the new Handyperson

Agreed that the previously proposed document covered it; it was discussed that the new handy person would probably need some tools and ensure he is trained to use them. The parish would also be responsible for the relevant testing of tools and their suitability.

Green waste disposal was also discussed, brown bins, composting etc. possibility of asking Derek when he starts what would be best for the facilities we currently have.

P11/22 Old Church Yard

To discuss extent of repairs required to the fencing.

The photographs were examined, Cllr Starkey and the Clerk have made in person visual inspections prior to the meeting. It was proposed that the new Handyperson or Melvin Yardley could take a look at the fencing and either quote or propose a professional fix.

P12/22 Climate Emergency / Green Initiatives

To discuss topics as raised regarding the Parish Plan

From the document provided by Cllr Stevens it was discussed that further investigations into keeping Bees at the Old Church Yard were needed. Cllr Stevens is looking into this.

AOB

Park: There are fitness people meeting at the park and taking payments for instruction without being authorised by the parish. Cllr Stevens is going to try and intercept and challenge. Mondays around 16:30.

Pavilion: The pavilion floor is now in a very bad state of repair, it was discussed getting the new Handyperson to look at it and suggest a solution, perhaps even rip up the dangerous tiles before an accident occurs.

Budget: The budget for 22/23 is due soon, need to account for slide repairs, basic maintenance and OCY repairs as a start. Look into costings for path from Lockety with WBC – does this form part of their 'Greenways' project?

Appendix D – Finance

**Arborfield & Newland Parish Council
November Payments - Full Council Meeting 16 November 2021**

Type	Payee	Amount	Description	Scribe #
BACS	SCS	1,141.90	Grounds Maintenance - October	2022/190/1/2
BACS	John Wenman Ecological	900.00	Pound Copse Eco Surveys	2022/193
BACS	Tivoli	112.48	Emptying Dog Bins	2022/194
BACS	Bell Cornwall	397.50	Planning Reserves	2022/195
BACS	RES Systems	225.02	Remedial Works on Pav Emergency Lighting	2022/196
BACS	Vitaplay	7,298.09	Repair Aerial Runway & worn ropes	2022/197
BACS	PTS Compliance	108.84	PAT Testing for Hall/Office/ Pavilion	2022/198
BACS	Netwise	360.00	Yearly subscription for Web & Mail	2022/199
BACS	Military Wives Choirs	80.00	Remembrance Parade	2022/207
DD	Opus (Electric)	30.50	Pavilion utilities	2022/200
DD	British Gas Lite	25.56	Pavilion utilities	2022/201
DD	BT	142.00	Office running expense	2022/202
DD	Cheaperwaste	82.10	Park maintenance	2022/203
DD	Lloyds Bank	10.90	Credit Card	2022/204
DD	CF Corporate	70.04	Office running expense	2022/206
	Subtotal - Bills & Invoices	10,984.93		
	Subtotal Wages October	2,685.72		
	Total	13,670.65		

Appendix E – Action List

Action List

No	Date	Item	Action	Responsibility	Comments	Meeting	Agenda	Status
AL23	01/12/21	Boundaries	Look at Boundaries website per Cllr Kaiser	All		PC	124/22	
AL22	01/12/21	New Bin at Park	Order and install new bin, remove old	Clerk		PC	119/22	In Progress
AL21	01/12/21	Old Church Yard	Review with Handyman and get fencing fixed	Clerk	Visited and noted, Handyman to meet with fencing people	PC	119/22	In Progress
AL20	25/10/21	Parish Plan	Submit ideas for discussion	All		PC	103/22	In Progress
AL15	25/10/21	Fields NAG	To read and decide on hosting a page on the PC website for Fields NAG	All		PC	99/22	In Progress
AL14	25/10/21	Email	To review mail provider for increased capacity and reliability	Clerk		PC	98/22	In Progress
AL13	25/10/21	Budgets	All committees to review and submit 22/23 budget figures	All		PC	98/22	In Progress
AL12	25/10/21	Broadband	To review charges and service	Clerk		PC	98/22	
AL02	21/09/21	Pavilion Build	Put together tender pack and upload to contract finder	Clerk / JM	Meet to find go-forward plan	PC	84/22	In Progress