



Arborfield & Newland Parish Council

Parish Office, Arborfield Village Hall, Eversley Road,
Arborfield, Berkshire, RG2 9PQ

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Clerk: Miss Alison Ward

Meeting of the Council Notice To be held on Tuesday 20th July 2021 At Arborfield Park, commencing at 7.30pm.

Press & Public – if you would like to join this meeting please contact the Parish Clerk by 3pm on Tuesday 20th July 2021 via email at parishclerk@arborfield.org.uk to ensure sufficient space is created to allow for a safe meeting

The Business to be transacted is as shown under

45/22 To receive and accept any apologies for absence

46/22 To receive any declarations of interest on items on the Agenda

47/22 Minutes of Council Meetings –

- to approve the minutes of the Council meeting held on Wednesday 5th May 2021
- to approve the minutes of the Extraordinary Council meeting held on Tuesday 29th June 2021

48/22 Public Participation (allotted time - 15 minutes)

49/22 Clerks Report –for information only

50/22 Reports from external bodies:

- Borough Council
- Police
- Reports from meetings attended by Councillors, if any:

51/22 Covid update

52/22 Planning

- **Planning Report** – for information only
- **To discuss planning applications received by the date of the meeting – to include the below and any further application received between the date of agenda being published and the date of the meeting:**

212340 – 25 Attwood Drive – Householder application for the proposed part conversion of garage to create habitable space, facilitated by changes to fenestration

211819 – Land at Eversley Road - Full application for the proposed construction of new Petrol Filling Station comprising forecourt and canopy, 2 no. underground fuel tanks, fuel pumps, sales building, car wash, jet washes, car parking, EV charging, new access, cycle parking, car care, plant, landscaping and associated works

212236 – 18 Milam Close - Householder application for the proposed erection of a single storey front extension.

212179 – Ducks Nest Farm, Eversley Road – Application to remove condition 2 of planning consent 98/68661/F for the proposed Change of Use of Barn to B2 and B8 use (storage and maintenance of

machinery). Condition 2 refers to the use hereby permitted shall be carried on only by TH White (Trading as Reading Grass Care)

- **To discuss proposed development at Hall Farm and agree the Parish Councils actions**
- **Arborfield Village Improvement Scheme** – to receive update report
- **Any Planning matters considered urgent**

F&GP

- **F&GP Report** – for information only
- **Delivery of the Arborfield News**
- **To agree whether to continue with Zoom subscription**
- **To agree use of the CIL funds received from the Arborfield Stores planning application**
- **Any F&GP matters considered urgent**

Parks

- **Parks Report** – for information only
- **To agree football pitch fees for the forthcoming season 2021/22**
- **To agree to accept quote from John Wenman to carry out bird and bat survey at Pound Copse in order for the required tree works to be carried out**
- **Any Parks matters considered urgent**

Risk Management

- **Risk Management Report** – for information only
- **Risk sheets** – to agree responsibilities
- **Any RM matters considered urgent**

53/22 Accounts – To agree and sign bank reconciliations for April, May & June 2021, agree retrospective payments for May & June accounts and payments and payments for July 2021 (to be tabled)

54/22 Correspondence

55/22 Parish Plan – to receive feedback on ideas and discuss

56/22 Remembrance Sunday Parade and Service – to agree provisional plans and financial commitment of providing traffic management

57/22 Community Events – to agree whether to hold Christmas Carols and thank you afternoon tea and if so when

58/22 Pavilion update – update on draft costings

59/22 To agree to readopt the following documents:

- Standing Orders
- Financial Regulations

- Committee Terms of Reference – Executive, Planning, F&GP, Parks
- Risk Management Policy
- Risk Assessments – General, Financial, Staff
- Health & Safety Policy
- Document retention & Disposal Policy
- Investment Policy

60/22 Handyman/woman & Parish Clerk/RFO recruitment update

61/22 Action list – to run through and update the action list

62/22 Any items for consideration to include items for the next meeting agenda – information only

63/22 Date of next meeting – Tuesday 21st September 2021

Public & Press are welcome – please see note at the top of this agenda notice