

# Arborfield and Newland Parish Council

Budget for the year ending March 2021

Approved at Council meeting on 21<sup>st</sup> January 2020



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# Budget – year on year comparison

## Arborfield and Newland Parish Council -- Budget 2020/21

DRAFT -- for approval at Council on 21st January 2020

|  | 2019-20 Budget | 2019-20 Estimate | 2020-21 Proposal | Proposal vs budget  |
|--|----------------|------------------|------------------|---|
| Pavilion/Park/Playground                         | 22,472.35      | 22,401.52        | 24,772.64        | 10.2% higher costs on utilities and cleaning due to Freckles                            |
| Special Projects                                 | 15,105.00      | 8,650.00         | 15,000.00        | -0.7%   |
| Planning/Legal Fees                              | 10,500.00      | 9,745.75         | 6,000.00         | -42.9% increased planning budget to allow for more work on challenging planning apps    |
| F & GP   | 26,859.22      | 17,616.07        | 23,127.10        | -13.9%  |
| Administration                                   | 37,234.06      | 35,711.87        | 37,984.13        | 2.0% increase due to pension and salary assumption                                      |
| Cost Budget                                      | 112,170.62     | 94,125.21        | 106,883.87       | -4.71%  |
| Parish Magazine production                       | 3,372.00       | 3,372.00         | 3,372.00         | assumed flat  |
| Total Cost Budget                                | 115,542.62     | 97,497.21        | 110,255.87       | -4.58%  |
| TOTAL Income                                     | -25,056.90     | -20,631.09       | -20,133.25       | -19.6%  |
| Interest   | -347.67        | -1,519.85        | -1,519.85        | 337.2% holding interest, may be lower if building project reduces savings balance       |
| Football   | -2,603.43      | -2,639.66        | -2,639.66        | 1.4% assume we can maintain football lettings by completing building work out of season |
| Pavilion Hire                                    | 0.00           | 0.00             | 0.00             | 0.0% zero as let to freckles  |
| Arborfield News                                  | -4,845.80      | -3,162.13        | -3,162.13        | -34.7% declining advertising spend -- £500 deficit reported in 19/20.                   |
| misc   |                | -749.05          |                  | non repeating items   |
| Nursery  | -17,260.00     | -12,560.40       | -12,811.61       | 0.0% based on reduced days not inc holidays   |
| Parks 5 year plan -- year 2                      |                |                  | 5,000.00         | year 2 of Parks 5 year plan   |
| Precept before grant                             | 90,485.73      |                  | 95,122.62        | 5.12%   |
| Grant to offset benefit change                   | -504.2         |                  |                  | -100.0% updated with info from WBC.   |
| Precept post grant                               | 89,981.51      |                  | 95,122.62        | 5.7%  |
| Tax Base   | 1292.30        |                  | 1,304.60         | 1.0% updated with info from WBC   |
| Precept per Band D equivalent (revised tax base) | 69.63          |                  | 72.91            | 4.7%  |

- Overall precept proposed to increase 4.7%
- Overall cost budget down 4.6% due to reductions in planning and F&GP; income down 19.6% due to reduction in Arborfield News advertising income and rent from Freckles based on closing during holidays
- Cost budget reflects increases in costs in Parks and playground and including the 2<sup>nd</sup> year of the parks plan at £5k
- Grant from WBC ends in FY21 increasing amount that must be collected from precept; increase 60 basis points higher as a result
- Higher tax base by 1% reduces increase to 4.7%

# Budget – Parks and SPF

| Budget Heading               | 2019-20   | Total     | Total left | year 201920 | vs 201920 budget | vs 201920 estimate |
|------------------------------|-----------|-----------|------------|-------------|------------------|--------------------|
|                              | Budget    |           |            |             |                  |                    |
| Pavilion                     |           |           |            |             |                  |                    |
| Rates                        | 0.00      | 0.00      | 0.00       | 0.00        |                  |                    |
| Utilities                    | 2,196.52  | 1,263.30  | 933.22     | 2,306.35    | 5.0%             | 82.6%              |
| Safety Checks                | 600.00    | 661.62    | -61.62     | 665.00      | 10.8%            | 0.5%               |
| Supplies & Caretaker         | 3,767.32  | 3,539.72  | 227.60     | 3,880.34    | 3.0%             | 9.6%               |
| Maintenance                  | 1,000.00  | 1,992.73  | -992.73    | 2,000.00    | 100.0%           | 0.4%               |
| PlayGround                   |           |           |            |             |                  |                    |
| Maintenance                  | 2,250.00  | 3,021.52  | -771.52    | 3,000.00    | 33.3%            | -0.7%              |
| Park                         |           |           |            |             |                  |                    |
| Ground Maintenance           | 11,183.51 | 10,898.40 | 285.11     | 11,183.51   | 0.0%             | 2.6%               |
| Other maintenance            | 800.00    | 69.24     | 730.76     | 800.00      | 0.0%             | 1055.4%            |
| Dog Bins                     | 675.00    | 677.46    | -2.46      | 937.44      | 38.9%            | 38.4%              |
| Provision of Benches/Shelter |           | 277.53    | -277.53    |             |                  |                    |
| Parks Plan year 2            |           |           |            |             |                  |                    |
| Youth Worker                 |           | 0.00      | 0.00       |             |                  |                    |
| Sub Total                    | 22,472.35 | 22,401.52 | 70.83      | 24,772.64   | 10.2%            | 10.6%              |
| Special Project Fund         | 15,105.00 | 8,650.00  | 6,455.00   | 15,000.00   | -0.7%            | 73.4%              |

- Increase in maintenance budget to reflect higher costs seen in FY20
- Increase in playground maintenance budget to support preventative maintenance on new equipment
- Increase in dog bin emptying to reflect higher frequency emptying
- SPF maintained at £15k to support pavilion and other projects on SAI list

# Budget – Planning, F&GP and Admin

|                           |           |           |          |           |  |         |         |
|---------------------------|-----------|-----------|----------|-----------|--|---------|---------|
| Neighbourhood Planning    | 500.00    | 500.00    | 0.00     |           |  | -100.0% | -100.0% |
| Planning/Legal Fees       | 10,000.00 | 9,245.75  | 754.25   | 6,000.00  |  | -40.0%  | -35.1%  |
| Planning/Legal Fees       | 10,500.00 | 9,745.75  | 754.25   | 6,000.00  |  | -42.9%  | -38.4%  |
| F & GP                    |           |           |          |           |  |         |         |
| Grass Cutting             | 3,730.00  | 3,640.20  | 89.80    | 3,730.00  |  | 0.0%    | 2.5%    |
| Handyman                  | 6,429.22  | 6,283.42  | 145.80   | 6,622.10  |  | 3.0%    | 5.4%    |
| Repairs and Maintenance   | 500.00    | 14.00     | 486.00   | 500.00    |  | 0.0%    | 3471.4% |
| Pound Copse               | 1,050.00  | 96.00     | 954.00   | 250.00    |  | -76.2%  | 160.4%  |
| Old Churchyard            | 2,300.00  | 388.80    | 1,911.20 | 500.00    |  | -78.3%  | 28.6%   |
| Street Lighting           | 1,250.00  | 234.24    | 1,015.76 | 1,250.00  |  | 0.0%    | 433.6%  |
| Election Expenses         | 500.00    | 0.00      | 500.00   | 500.00    |  | 0.0%    | #DIV/0! |
| Street Furniture          | 2,000.00  | 750.00    | 1,250.00 | 1,250.00  |  | -37.5%  | 66.7%   |
| Donations/Village Support | 2,000.00  | 1,786.00  | 214.00   | 2,000.00  |  | 0.0%    | 12.0%   |
| Insurance                 | 2,900.00  | 2,102.28  | 797.72   | 2,500.00  |  | -13.8%  | 18.9%   |
| Chairmans Expenses        | 1,550.00  | 1,047.13  | 502.87   | 150.00    |  | -90.3%  | -85.7%  |
| Christmas lights          | 650.00    | 375.00    | 275.00   | 375.00    |  | -42.3%  | 0.0%    |
| Community events          |           |           |          | 1,500.00  |  | 1500.0% | #DIV/0! |
| Contingency               | 2,000.00  | 899.00    | 1,101.00 | 2,000.00  |  | 0.0%    | 122.5%  |
| Sub Total                 | 26,859.22 | 17,616.07 | 9,243.15 | 23,127.10 |  | -13.9%  |         |
| Administration            |           |           |          |           |  |         |         |
| Office Rent               | 3,600.00  | 3,600.00  | 0.00     | 3,600.00  |  | 0.0%    | 0.0%    |
| Subscription              | 1,250.00  | 1,283.37  | -33.37   | 1,300.00  |  | 4.0%    | 1.3%    |
| Audit                     | 1,400.00  | 1,375.00  | 25.00    | 1,400.00  |  | 0.0%    | 1.8%    |
| Office Running Expenses   | 3,500.00  | 2,927.79  | 572.21   | 3,000.00  |  | -14.3%  | 2.5%    |
| Salary/PAYE/NIC/Pension   | 25,984.06 | 26,392.16 | -408.10  | 27,184.13 |  | 4.6%    | 3.0%    |
| Office Equipment          | 1,000.00  | 79.15     | 920.85   | 1,000.00  |  | 0.0%    | 1163.4% |
| Training                  | 500.00    | 54.40     | 445.60   | 500.00    |  | 0.0%    | 819.1%  |
| Arborfield News           |           |           |          |           |  |         |         |
| Sub Total                 | 37,234.06 | 35,711.87 | 1,522.19 | 37,984.13 |  | 2.0%    | 6.4%    |

- No further NP costs as referendum will be complete in Feb
- Reduced planning/legal fee budget reflecting balance held in reserves and withdrawal of the gravel extraction application which was main cost in FY20
- Reduction in Pound Copse and old churchyard budgets reflecting work carried out in FY20
- Inclusion of separate budget to cover community events