



## **Arborfield & Newland Parish Council**

Parish Office, Arborfield Village Hall, Eversley Road,  
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Clerk: Miss Alison Ward

### **Meeting of the Council Notice To be held on Tuesday 21<sup>st</sup> July 2020 remotely commencing at 8pm**

In accordance with the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 this meeting is to be held virtually.

Press & Public – if you would like to join this meeting please contact the Parish Clerk by 3pm on Tuesday 21<sup>st</sup> July 2020 via email at [parishclerk@arborfield.org.uk](mailto:parishclerk@arborfield.org.uk)

#### **The Business to be transacted is as shown under**

- 54/21 To receive and accept any apologies for absence**
- 55/21 To receive any declarations of interest on items on the Agenda**
- 56/21 Minutes of the Full Council Meeting** – to approve the minutes of the meeting held on Tuesday 16<sup>th</sup> June 2020
- 57/21 Public Participation** (allotted time - 5 minutes)
- 58/21 Clerks Report** –for information only
- 59/21 Reports from external bodies:**
  - Borough Council
  - Police
- 60/21 COVID-19** – Parish Council update report and recovery strategy paperwork including delegating to the Vice Committee Chairman the task of putting together a report regarding the impact of Covid-19 on the Council including finances
- 61/21 Planning**
  - **Planning Report** – for information only
  - **To discuss planning applications received by the date of the meeting – to include:**
    - 201302 – High Bank, School Road** – Householder application for the proposed erection of a single storey rear extension including 1 no rooflight, single storey side extension following demolition of existing single storey side extension, alterations to roof, single storey front extension to create porch after demolition of existing porch and changes to fenestration
    - 201610 - The Firs, Parkcorner Lane** - Full application for change of use from existing ancillary outbuilding to independent dwelling
    - 201667 – Bartletts Farmhouse, Swallowfield Road** – Application to vary condition 7 and remove condition 9 of planning consent 183165 for the full application for the proposed erection of an outbuilding for a mixed use ancillary residential and operation of a home based cake decorating class business. Condition 7 refers to house of use, to the change Saturday operation hours to 10am – 5pm. Condition 9 refers to the implementation of a programme of archaeological works.

#### **Appeals**

**193087 – The Coombes, Coombes Lane** – Full application for the proposed erection of a closed board fence 2m in height and 1 no gate

**200153 – White Heart Grove, The Coombes** – Full planning application for the proposed installation of woodland security fencing

**193337 – Copse Barn Hill Lane, Carters Hill** – Full application for the erection of a two storey dwelling and detached garage following demolition of the 2no existing stables

**For information only**

**201679 – Bearwood Riding Centre, Mole Road** – Application for works to protected trees TPO1471/2014, Area 1

- **To consider an application for Goods Vehicle Operators Licence – A&C Transport Services Ltd** – Increase at existing operating centre: Bridge Farm, Reading Road – New authorisation at this operating centre to be 2 vehicles, 2 trailers
- **To receive update report regarding the Arborfield Village Centre Improvement Scheme** – Cllr Murphy
- **To receive report from second visit to Bound Oak Industrial Estate** – Cllrs Murphy & McIntosh
- **Any Planning matters considered urgent**

**F&GP**

- **F&GP Report** – for information only
- **To agree and sign the accounts for the year ending 31<sup>st</sup> March 2020 as prepared by Alan Harland**
- **To accept and discuss the final Internal Audit Report 2020 from Claire Connell**
- **To agree and complete the Annual Governance and Accountability Return for the year ended 31st March 2020 Part 3**
- **Arborfield News** – to discuss and agree future issues
- **Any F&GP matters considered urgent**

**Parks**

- **Parks Report** – for information only
- **To discuss and agree football pitch rates for Season 2020/21**
- **Any Parks matters considered urgent**

**Risk Management**

- **Risk Management Report** – for information only
- **Any RM matters considered urgent**

**62/21 Accounts** – To agree and sign bank reconciliations for June 2020 and agree accounts and payments for July 2020 (to be tabled)

**63/21 Correspondence** –

**64/21 Re adoption of Council Documents:**

- Parks Committee Terms of Reference
- Planning Committee Terms of Reference

- F&GP Committee Terms of Reference
- Electronic Communication
- Social Media
- Document retention & Disposal
- Grant & Donations Policy
- Email Policy
- Lone Working Policy
- Publication & Editorial Policy

Proposed by Executive Committee:

- H&S Policy
- Risk Management Policy
- Risk Assessment- General, Financial, Staffing
- Executive Committee Terms of Reference
- Disciplinary Policy
- Grievance Policy

**65/21 Parish Plan** - update following collation of post it notes

**66/20 Pavilion extension plans & Freckles Pre-school** – discuss and agree submission of planning application and future use

**67/21 Action List** – to run through and update

**68/21 Any items for consideration to include items for the next meeting agenda** – information only

**69/21 Date of next meeting** – Tuesday 15<sup>th</sup> September 2020

**Public & Press are welcome**