



## **Arborfield & Newland Parish Council**

Parish Office, Arborfield Village Hall, Eversley Road,  
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Clerk: Miss Alison Ward

### **Meeting of the Council Notice To be held on Tuesday 16<sup>th</sup> June 2020 remotely commencing at 7.30pm**

In accordance with the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 this meeting is to be held virtually.

Press & Public – if you would like to join this meeting please contact the Parish Clerk by 3pm on Tuesday 16<sup>th</sup> June 2020 via email at [parishclerk@arborfield.org.uk](mailto:parishclerk@arborfield.org.uk)

#### **The Business to be transacted is as shown under**

- 39/21 To receive and accept any apologies for absence**
- 40/21 To receive any declarations of interest on items on the Agenda**
- 41/21 Minutes of the Full Council Meeting** – to approve the minutes of the meeting held on Tuesday 21<sup>st</sup> April 2020
- 42/21 Public Participation** (allotted time - 5 minutes)
- 43/21 Clerks Report** –for information only
- 44/21 Reports from external bodies:**
  - Borough Council
  - Police
  - Arborfield Village Hall Management Committee – Cllr Stevens
- 45/21 COVID-19** – Parish Council update report and recovery strategy paperwork including discussing and agreeing whether football training can be held at Arborfield Park
- 46/21 Planning**
  - **Planning Report** – for information only
  - **To discuss planning applications received by the date of the meeting – to include:**
    - 201263 – Sunrise, Eversley Road** – Householder application for the proposed erection of a single storey side extension and a single storey rear extension with 2 no. rooflights, plus changes to fenestration
    - 201321 – 27 Tyler Drive** – Householder application for the proposed erection of a single storey rear extension including 2no. Rooflights following demolition of existing conservatory
    - 201308 – 5 Newlands Cottages, Mole Road, Sindlesham** – Householder application for the proposed erection of s two storey rear extension
  - Application to renew street trading consent** – Food van at Royal British Legion
- **To receive update report and consider proposals for the Arborfield Village Centre Improvement Scheme**
- **To receive report from visit to Bound Oak Industrial Estate** – Cllrs Murphy & McIntosh
- **Borough Wide Speed Review** – to agree roads to be submitted to WBC

- **Any Planning matters considered urgent**

#### **F&GP**

- **F&GP Report** – for information only

- **Any F&GP matters considered urgent**

#### **Parks**

- **Parks Report** – for information only

- **Any Parks matters considered urgent**

#### **Risk Management**

- **Risk Management Report** – for information only

- **Any RM matters considered urgent**

**47/21 Accounts** – To agree and sign bank reconciliations for May 2020 and agree accounts and payments for June 2020 (to be tabled)

**48/21 Correspondence**

**49/21 Re adoption of Council Documents:**

- Executive Committee Terms of Reference – Cllr Murphy
- Parks Committee Terms of Reference – Cllr Starkey
- Planning Committee Terms of Reference – Cllr Murphy
- F&GP Committee Terms of Reference – Cllr Clint
- H&S Policy – Cllr Picken
- Risk Management – Cllr Picken
- Risk Assessment – General – Cllr Picken
- Risk Assessment – Financial – Cllr Clint
- Risk Assessment – Staffing – Cllr Starkey
- Disciplinary & Grievance Policies (NALC updates) – Cllr Picken
- Electronic Communication - Cllr Clint / Clerk
- Publication & Editorial – Cllr Starkey / Clerk
- Document retention & Disposal – Clerk
- Grant & Donations Policy – Clerk

**49/21 Parish Plan** - update following collation of post it notes

**50/21 Action List** – to run through and update

**51/21 Any items for consideration to include items for the next meeting agenda** – information only

**52/21 Date of next meeting** – Tuesday 21<sup>st</sup> July 2020

### **Public & Press are welcome**

**Part II – this will be held as a separate Zoom meeting**

**To consider and agree tender to replace bus shelters** – documentation to follow